

## TE TIKANGA ME TE KAWA O PURAPURA WHETU HAPORI ROOPU

### BEHAVIOUR SUCH AS THE FOLLOWING WILL NOT BE TOLLERATED BY PURAPURA WHETU (PPW):

1. The use, possession or unauthorised sale of alcohol, or the use, possession or sale of illicit drugs.
2. **Attending programs while under the influence of alcohol or other illicit drugs or any non-approved substances**
3. Any physical assault, threats of assault or use of intimidation including threatening or annoying any patron physically or verbally, yelling, screaming or fighting
4. **Any deceptive, manipulative or dishonest behaviour directed at other whaiora, staff or any other person involved with PPW programmes**
5. Any behaviour that indicates active participation in gambling activities that are not generally accepted as social norms e.g. fundraising raffles and sales, NZ Cup etc.
6. Any dangerous, delinquent or disruptive behaviour
7. Any sexual, homophobic, ethno cultural and/or racial abuse, harassment including using sexually explicit / obscene language or gestures and racial, religious or ethnic slurs
8. Any action or language that is disrespectful, profane, abusive or offensive to another's comfort or well-being
9. Displaying or wearing any item depicting sexually explicit, offensive, illegal, or obscene images, gestures or language or indicative of gang affiliation.
10. Any abuse of the PW Whare and/or its equipment including defacing, damaging or destroying real or personal property or discarding litter outside designated trash receptacles
11. Destruction, theft, or defacing of PPW property including tampering with technology systems or computer hardware, software, and data is strictly prohibited

## **Te kawa o te ruma Purapura Whetu:**

### **1. Mana** (*Respect*)

You have the right to be treated with respect, to retain your personal privacy and to have your cultural, religious, social and ethnic needs, values, and beliefs respected.

### **2. Manaakitanga** (*Fair Treatment*)

You have the right to be treated fairly. You should not feel pressured or taken advantage of in any way.

### **3. Tū Rangatira Motuhake** (*Dignity & Independence*)

Services should be provided in a way that respects your dignity and independence.

### **4. Whakawhitiwhitinga Whakaaro** (*Communication*)

You have a right to be listened to, and to understand fully the services you will receive.

### **5. Whakaritenga Mōu Ake** (*It's Your Decision*)

You have a right to choose not to receive treatment or to change your mind at any time.

## **Te kawa o te waka:**

1. Be respectful people's privacy and conversations.
2. Be appropriate with your language and or actions. Do not use any abusive language or actions while in the van.
3. Remember the van is not there for your personal errands it is to take you from a designated pick up point to programmes as well as from programmes to a designated drop off points under no circumstances will the van make stops for personal reasons along the way.
4. The order of pick-ups and drop offs are determined by location and not by need. If you need to be somewhere at a certain time you must let the programme coordinator know in advance and even then, there is no guarantee that we will be able to have you back by your set time if it conflicts with the programmes run time.

## **Te kawa ki runga i te hapori:**

1. Be respectful of your environment, do not cause any intentional damage
2. Be respectful of other members of the community (see general rules)
3. Do not steal, any case of stealing will result in an immediate stand down from programmes
4. Do not engage in any illegal or dangerous activity while out in the community
5. Respect and comply with any rules given to you by a member of the organisation that you are participating in. (Includes Life guards, teachers of any PW programmes and 0800 Hungry staff)

**If any of the above rules, are not followed then there will be a stand down period per infringement:**

1 = one day stand down

2 = one week stand down

3 = one month stand down

**Steps to stand down**

- 1) Programme co-ordinator to inform worker and discuss future actions (e.g. apologise to the group/coordinator)
- 2) Left with worker to follow-up
- 3) Consequence discussed with worker and client
- 4) Incident report done for all stand downs.

All staff and whaiora who attend programmes at Purapura Whetu are representatives of ngā uara (the values) of PPW and are seen as the face of PPW in the community.

I \_\_\_\_\_ agree to the conditions of this contract and accept the consequences should I break any of the above rules.

**Whaiora Signature:**

**Date:**

**Witness Name:**

**Date:**

**Witness Signature:**